

State of Hawaii  
Department of Labor and Industrial Relations  
Office of Community Services

**Addendum 1**

**December 16, 2009**

**To**

**Request for Proposals**

**LBR 903-20**

**Solar Water Heater System and Compact Fluorescent  
Light Program Services for Hawaiian Homelands'  
Residences**

Issued December 28, 2009

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**ADDENDUM NO. 1**

To

**REQUEST FOR PROPOSALS**

Solar Water Heater System and Compact Fluorescent Light Program Services for  
Hawaiian Homelands' Residences

**LBR 903-20**

The Department of Labor and Industrial Relations, Office of Community Services is  
issuing this addendum for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of December 23, 2009 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☐ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☐ is amended to <new date>.
- ☒ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☐ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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## Responses to Question Raised by Applicants

### For LBR 903-20, Solar Water Heater System and Compact Fluorescent Light Program Services for Hawaiian Homelands' Residences

- (1) **What will happen if enough eligible families (either due to income or Hawaiian guidelines) are not found or target goals are not reached?**

At OCS's discretion, we may open the eligibility to people that may fall outside the income range, but the Hawaiian ethnicity and Hawaiian Homelands residency still holds. We encourage attainable goals, but we also understand that predicting outcomes is not always accurate.

- (2) **Will the pay rate per outcome be different if goals are not met?**

In the event the target goal is not met, it does not affect the pay rates per outcomes that were achieved.

- (3) **Will Hawaii Energy continue doing the energy inspections and how will it affect the writing of the budget?**

Yes; Hawaii Energy has agreed to do the inspections for the solar water heaters, free of charge, meaning it does not have to be factored into your budget. However, agencies are free to work some agreement out or subcontract a third party who will provide adequate quality inspections.

- (4) **On page 2-5, number 8 says 'the applicant must use credible and tested measurement tools to evaluate program effectiveness in achieving outcomes.' What kind of 'credible and tested measurement tools' is OCS looking for?**

We are not looking for any specific tools, just that you are able to convince us that it is credible and tested; this requirement is very open-ended and is not limited to any strict guidelines.

- (5) **Does the Buy American Provision apply to this?**

The Buy American Provision does not apply to this; it says any public works project must use American materials first, but since this is a residential project, it does not apply in this case.

- (6) **On page 2-14, the costs and the type of solar heater systems mentioned are the 120-gallon and the 80-gallon models. Are we restricted to these size models?**

No; you are not restricted to these, and the references to the 120 and 80-gallon solar water heaters are examples, and we encourage agencies to use good solar water heaters, whether they are 120, 80-gallon, or neither.

- (7) **Does being DHHL qualified and living on Hawaiian Homelands automatically meet the Hawaiian ancestry requirement?**

No; although DHHL has their own requirements and processes, it does NOT automatically qualify candidates for this RFP.

**(8) Do the Milestones have to be completed in order?**

No; for example, you may do the energy education milestone (Milestone 4) before the intake milestone (Milestone 1). However, some Milestones must be done in order within reason, for example, the 6 month energy audit (Milestone 5) should be done before the 12 month energy audit (Milestone 6).

**(9) If the negotiated rate of the energy saving measures is less than the total amount budgeted, would we still get the full contract amount?**

Yes, you will still be able to receive the full contract amount.

**(10) In the energy savings devices chart in the attachments, the chart goes into 2011, but the contract period goes onto Sept 2010. Why is this?**

We fully expect due to past contracts, that this contract will use at least one of its two 1-year extensions.

**(11) Can the money go on past the initial contract period?**

Yes; once the contract terms have been finalized, the funds are obligated for the full term of the contract, including extensions.

**(12) Since we are using a Milestone system, do we still need a line-item budget?**

Yes.

**(13) Since the initial contract period is 6 months long, how are we supposed to monitor for 12 months?**

We fully expect one at least one of the two 1-year extensions will be used to allow enough time.

**(14) The RFP says the agency is allowed 1/12<sup>th</sup> advance of the contracted amount. How soon can get they get it?**

The advance will be obtained as quickly as possible within the state; this would probably be at least take 7-10 working days after the cash request is submitted.